

<h1>Introduction to Canvas</h1> <h2>Agenda</h2>	<p>LMS Support and Consulting lms@teaching.pitt.edu 412-648-2832 Visit the Pitt Canvas Learning Center: pi.tt/canvas</p>
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Part 1: Getting Started

Items	Notes:
<p>Log into Canvas You can now log in to Canvas via</p> <ul style="list-style-type: none"> • my.pitt.edu <p>Or by navigating directly to:</p> <ul style="list-style-type: none"> • canvas.pitt.edu 	
<p>Three Things to Know about Canvas</p> <ul style="list-style-type: none"> • 24/7/365 support is available • Responsive development means frequent change • Canvas is great. However, if you are familiar with Blackboard, it will take a little while to get used to it. 	
<p>Mobile Apps and Responsive Design</p> <ul style="list-style-type: none"> • On the web, Canvas is best experienced with Chrome or Firefox. Internet Explorer is not supported and Safari is iffy. 	
<p>The Dashboard</p> <ul style="list-style-type: none"> • Hiding courses from your dashboard • Common icons and navigation elements • Right hand contextual menu 	
<p>Your Account</p> <ul style="list-style-type: none"> • Notification Preferences • Adding or changing a Profile Picture • Many of these other profile and settings options are disabled 	
<p>The Calendar</p> <ul style="list-style-type: none"> • Calendar is system-wide, it shows events, due dates and tasks for all published courses. • Turn course calendars on and off • Create Events, Assignments, Personal To Do List Items, and schedule Appointments • Drag and drop functionality 	

Items	Notes:
<p>The Inbox</p> <ul style="list-style-type: none"> • Canvas's internal messaging system • Recipients will get an email notification when they receive a new message (unless they change the notification setting) • Recipients will also see an “unread messages badge” over their Inbox icon • Sent mail box eliminates need to send a message to yourself as a record 	
<p>Your Course</p> <p>Common icons and navigation elements</p> <ul style="list-style-type: none"> • Breadcrumbs and “hamburger” • Course Menu and “eyeball” icons • Right hand contextual menu • Publish/Unpublish icon <p>People Page</p> <ul style="list-style-type: none"> • Adding users using login ID or email, waiting for them to accept the invitation to your course • Understanding user roles 	
<p>Course Settings</p> <p>Settings Page</p> <ul style="list-style-type: none"> • Student Preview • Statistics • Course Reset/Delete • Image/Name customization • Navigation Tab 	
<p>Import Course Content</p> <p>Import Course Content allows you to:</p> <ul style="list-style-type: none"> • Copy an entire Canvas course into this course • Import an entire Blackboard course into this course • Copy select content from a Canvas course into this course • Import select content from a Blackboard course into this course 	

Part 2: Adding, Sharing and Organizing Content

Items	Notes:
<p>Course Content</p> <p>Three major components to course content:</p> <ul style="list-style-type: none"> • Modules: Structure for content. • Pages: Web pages and documents for your course. • Files: A file repository. • Things can exist in multiple places! 	
<p>Course Organization and Home Page</p> <ul style="list-style-type: none"> • You can control what your landing (home) page looks like • You can control how you design your course, using Pages, Modules and Files 	
<p>Pages</p> <ul style="list-style-type: none"> • What is a page? • When should you use a page? • Pages page (sorry) • Creating a page • Publishing a page 	
<p>Rich Content Editor</p> <ul style="list-style-type: none"> • Formatting Tools • Multimedia Tools • Outside Links • Images 	
<p>Content Selector</p> <p>The Content Selector helps you link to other content inside your course</p> <ul style="list-style-type: none"> • Modules • Existing images or files • Uploading a new image or file <p>Other pages</p>	
<p>Pages and Blackboard Migration</p> <ul style="list-style-type: none"> • Importing a Blackboard course creates strange pages • If there is no equivalent place in Canvas for text content to go, it will make a page 	
<p>Modules</p> <ul style="list-style-type: none"> • Modules are sort of like folders, but flat • How to create a module • How to add a module • Organizing your modules • Publishing modules and items 	

Part 3: Assignments, Quizzes and Grading

Items	Notes:
<p>Blackboard Migration Considerations</p> <ul style="list-style-type: none"> • Plagiarism detection available only through Turnitin (which is integrated with Canvas) • Missing quiz question types • Surveys are problematic 	
<p>Assignments</p> <ul style="list-style-type: none"> • Using the Assignments page • Everything graded must be an assignment • Assignment groups (and weighting) • Creating an Assignment 	
<p>Quizzes and New Quizzes</p> <ul style="list-style-type: none"> • A new quizzing tool is being developed • New Quizzes off in your course by default • Do you need New Quizzes? • Key difference: New Quizzes in Assignments • If you decide you need New Quizzes, please meet with one of us first. 	
<p>Quizzes</p> <ul style="list-style-type: none"> • The Quizzes page • Creating a Quiz • Types of Quizzes • Creating questions • Saving and publishing • Quiz moderation • Question banks 	
<p>Grading Assignments with SpeedGrader</p> <ul style="list-style-type: none"> • Access: From Assignments or Grade Book • Submission display and commenting tools • Accessing a rubric • Navigating between students 	
<p>Using the Gradebook</p> <ul style="list-style-type: none"> • All columns must be assignments • Columns can be resized, filtered, sorted • Arrow in grading cell slides out more options • Grade weighting and grade schema setting is done in the Assignments area • Gradebook Settings (posting and late policies) • Grade import/export, submission download and re-upload 	