HPM Master’s Essay
Timeline of Critical Events for Year of Graduation

September 15th – Submit Essay Proposal form for review and approval of Program Director and Vice Chair, Education (VCE)

October 15th – Timeline for informal presentation of topics to Program Director

October 30th – Student notified of approval to proceed

November 15th – Outline of paper submitted to Primary Essay Advisor

December 15th – Student schedules progress update with Primary Essay Advisor

January 30th – First Draft to be submitted to Primary Essay Advisor *

February 28th – Revised draft submitted to Primary Essay Advisor and 2nd Reader

March 15th – Final draft submitted to Primary Essay Advisor and 2nd Reader (and 3rd Reader if applicable) for feedback

Not later than March 24th – Schedule Oral Presentation with your Essay Committee

Not later than March 31st – Oral Essay Presentation **

Not later than April 15th –
  - Student submits final manuscript copies for Departmental and School-level approval
  - Student submits final version to D-Scholarship database
  - Faculty submit Essay Evaluations to Jess Dornin for approval by VCE

[Failing to meet the April 15th deadline may delay graduation. If this occurs, you will be required to register for a Summer essay credit to satisfy the deadlines for summer graduation.]

* Check with your Primary Essay Advisor for approval to submit drafts to your 2nd Reader and 3rd Reader (if applicable).

** Student assumes responsibility for scheduling a 60-minute session to accommodate the availability of the Primary Essay Advisor, 2nd (and 3rd) Reader(s) and, when feasible, the Program Director.