

Indicate the Term on the graduation application:

December 2020 = 2211

April 2021 = 2214

June 2021 = 2217

August 2021 = 2217

- **Student Name:** Name must match what is displayed in PeopleSoft
 - o Middle names may be expanded, shortened, or deleted altogether
 - o Students may request to have a **preferred first and/or middle name printed on their diploma**
 - Must complete a “Diploma Name Request form” available in G-3 of Thackeray Hall and on the Registrar’s Website (<http://www.registrar.pitt.edu/personalinfo.html>)
 - o Students must hand in the Diploma Name Request form, in person, to the Registrar’s Office with a valid photo ID (birth certificate, marriage license, divorce decree, social security card, or passport [international students only]). Requests will not be accepted via email, fax, mail, or from a third party.
- **Please note:** that students must continue to follow existing procedures for requesting changes to their legal name; the requested Diploma Name will only appear on the diploma if it differs from the legal name.
 - o The Registrar’s Office will be cautioning students to investigate the potential ramifications of using a Diploma Name instead of a legal name if they intend to use their diploma internationally
- Students may include suffixes such as Jr., Sr., II, III etc.
 - o The University **does not** include titles such as Sister, Father, Dr., Esq., etc. on diplomas or transcripts

Second Side of application:

- **Academic Department-Student Plan:** i.e. PPBHL-BCHS or GSPH-BCHS
- **Name of Department/Certificate-Student Plan:** i.e. MPH **and/or** name of certificate if applicable
- **Area of Concentration/Sub-plan**
- **Title:** not needed unless April Doctoral graduate (PhD or DrPH candidates)
- **Please note:** that students must continue to follow existing procedures for requesting changes to their legal name; the requested Diploma Name will only appear on the diploma if it differs from the legal name.
- **If you are graduating with a joint degree,** please indicate this on the second page of the graduation application beneath the area for degrees.

Email completed Graduation Application to stuaff@pitt.edu

Student Name _____

Student ID _____

Phone Number _____
(Local # Please include Area Code)

National ID XXX-XX- _____

ACADEMIC DEPARTMENT- STUDENT PLAN (i.e., Math, History, Bio Chem, InfoSci, Pharmacy, Bioengineering, Chemical Engineering, etc.)	NAME OF DEGREE/CERTIFICATE- STUDENT PLAN (i.e. BS, MS, PHD, MINOR, CERT.)	AREA OF CONCENTRATION- STUDENT SUB-PLAN
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TITLE OF THESIS OR DISSERTATION, if applicable		