The meeting was called to order at 10:00am by Dr. John Shaffer, chair.

Mara Leff and Eleanor Feingold presented an application for Tier 1 and 2 classes for a new Bachelor of Science in Public Health degree program.

**Tier 1 classes:**
- PUBHLT 0100 – Fundamentals of Public Health
- PUBHLT 0140 – First-Year Public Health Seminar
- PUBHLT 0110 – Genes, Cells, and Communities: Introduction to Public Health Biology

**Tier 2 classes:**
- PUBHLT 0120 – Essentials of Health Equity: Exploring Social and Structural Determinants of Health
- PUBHLT 0300 – Community-Based Approached to Public Health
- PUBHLT 0310 – Introduction to Public Health Biostatistics
- PUBHLT 0320 – Introduction to Environmental Health Sciences
- PUBHLT 0330 – Fundamentals of Epidemiology
- PUBHLT 0340 – Fundamentals of Health Policy and Management

EPCC committee members raised a few questions regarding the pre-requisites for the Tier 2 Epidemiology and EOH classes. Namely, they wanted to know if PUBHLT 0330 would require the same mathematics pre-requisites as PUBHLT 0310, and if PUBHLT 0330 would require PUBHLT 0110 as a prerequisite.

There was consensus from EPCC committee members regarding the naming conventions of PUBHLT 0100 and the Tier 2 classes. PUBHLT 0100 would retain “Fundamentals” in its title and the Tier 2 classes would all use “Introduction” in their course titles.

In the course descriptions, EPCC committee members suggested the following: adding in words, such as, “data-driven,” “quantitative methods,” and “statistics” in the verbiage for PUBHLT 0100; including a basic definition for epidemiology and biostatistics in the course descriptions for their corresponding Tier 2 courses; consider adding the words “health promotion and education” to the description for PUBHLT 0300 and the word “ethics” PUBHLT 0340’s course description.

**ACTION:** Mara Leff and Eleanor Feingold would resubmit the proposal for Tier 1 and Tier 2 BSPH courses and the committee members would vote on whether to approve the proposal via e-mail.

**UPDATE:** The committee members voted to approve the following courses to move forward to the next round of review:
- PUBHLT 0100 – Fundamentals of Public Health
- PUBHLT 0140 – First-Year Public Health Seminar
- PUBHLT 0110 – Genes, Cells, and Communities: Introduction to Public Health Biology
- PUBHLT 0120 – Essentials of Health Equity: Exploring Social and Structural Determinants of Health
- PUBHLT 0300 – Community-Based Approach to Public Health
- PUBHLT 0310 – Introduction to Public Health Biostatistics
- PUBHLT 0320 – Introduction to Environmental Health Sciences
- PUBHLT 0330 – Fundamentals of Epidemiology
- PUBHLT 0340 – Fundamentals of Health Policy and Management