Present: Jessie Burke, Rachel Butler, Yue Chen, Mary Derkach, Ying Ding, Julia Driessen, Jim Fabisiak, Nancy Glynn, Robin Leaf, MonaLisa Leung Beckford, Chantele Mitchell-Miland, Kimmy Rehak, and John Shaffer.

The meeting was called to order at 1:34 by Dr. Patricia Documet, chair.

Revised Course | BIST 2078, Statistical learning in high-dimensional data with omics applications, George Tseng

Dr. George Tseng presented an application for a revised course that accounts for both a name change and change from 3 to 2 credit hours. The course name was made more general to reflect the change in course content which was done to accommodate a wider audience. This change was made in conjunction with changes to the Biostatistics doctoral curriculum that were being made to provide more training to students. Dr. Tseng explained this course was previously used to provide training for students working in his lab, but now is focusing on omics applications to appeal to students who work with mobile health data. The course will be held in the first half of the spring semester to allow for another required Biostatistics course to be taken in the second half of the same term.

ACTION: The committee approved the course, contingent upon modification of the course Learning Objectives so that they comply with measurable outcomes, using Bloom’s Taxonomy Guide.

Revised Course | PUBHLT 2016, Applications in Public Health (tent. title), Candy Kammerer

Dr. Candy Kammerer presented an application for a revised course meant to be the final part of the MPH core curriculum. The tentative name change was made to account for changes in the CEPH core competencies that this course is responsible for. Dr. Kammerer explained that the course had already covered a number of said competencies and that she is piloting the new syllabus in the current semester, save for modeling which can be added in the spring. When asked in which way the new competencies had been addressed, Dr. Kammerer explained that students were lectured on group negotiations methods and then had to apply those concepts when working in groups to pick their topic. She also said that the exercise went over well. The course was shortened to twelve weeks because most students were “checked out” at the end of the semester: going on job interviews, finishing their theses, etc. Dr. Kammerer also mentioned that dividing the work for the 6-week summer course would also be simpler if the course were 12 weeks long.

ACTION: The committee approved the course, contingent upon the required amount of meeting time for a semester-long two credit course be satisfied. The committee also stipulated that the last three weeks can be used for group work and/or left to the instructor’s discretion.

New Course | BCHS 2516, Video for Health Promotion, Elizabeth Felter and Sara Baumann

Dr. Felter and Ms. Baumann presented an application for a new course in which both are listed as co-instructors. The course stemmed from a need that arose from the BCSH 2504: Overview of Public Health Promotion course, which Dr. Felter teaches and would be a prerequisite for this course. The course is meant to use Ms. Baumann’s expertise to teach others filmmaking techniques and to explore how to use
video to promote public health issues. The class will limit the student enrollment to only ten students out of concern for equipment availability.

**ACTION:** The committee approved the course, contingent upon a number of factors that were raised mostly in concern for the student co-instructor for this proposed course. The percentage of effort for both co-instructors needs to be explicitly stated for both the principal and co-instructor. A back-up plan needs to be established in the case that the co-instructor graduates and/or is unable to lend expertise to this course. Finally, steps to ensure the best interest of the student co-instructor were to be outlined.

**New Course | PUBHLT XXXX, Public Health Communications (tent. title), Eleanor Feingold**

Dr. Eleanor Feingold presented an application for a new course for the MPH core curriculum, created to address two of the new CEPH competencies. The focus of the course is to have students create and critique various forms of media, with the idea that they should always consider their audience and their communicative goal when communicating as a public health professional. The assignments will be case-based and focus on a different medium every week, with a bit of communication theory to be added at the beginning-of-semester work. The committee briefly discussed whether to add an assignment having students work on posters and/or PowerPoint slides and if including grant writing is necessary. Each graded assignment will have two iterations: a draft and a final version. Eleanor expects the course to be offered five times a year with 20-25 students in each section.

**ACTION:** The committee approved the course without changes, contingent upon whether or not any concerns with the finalized version of the syllabus were raised.

**Approval of September Meeting Minutes, All**

The September meeting minutes were approved.

The meeting was adjourned at 3:24 pm.