

Students can request advanced standing for courses taken outside GSPH in one of two ways:

1. Request that a block of credits completed outside GSPH (e.g., 24 credits from NYU, 1999) be posted on your GSPH transcript without detailed information on courses taken.
2. Request that a detailed list of the other institution's courses appear on your GSPH transcript. In addition, if you want to claim that a course taken elsewhere is equivalent of a GSPH course, you must obtain an e-mail or memo from the instructor of each GSPH course for which equivalence is claimed and submit that with your advanced standing form.

Please note:

- Advanced standing credit will be awarded only for graduate courses in which a grade of B (or equivalent) or higher was earned.
- Only credit for courses taken outside the University of Pittsburgh will appear on your transcript. Information on courses taken outside GSPH but at the University of Pittsburgh will be kept in your student file.
- If a course that you took elsewhere (and for which you are requesting advanced standing) is equivalent to a GSPH course that is often a prerequisite for other GSPH courses, (e.g., EPIDEM 2110 is often a prerequisite for other GSPH courses), you might want to establish equivalency between your outside course and the prerequisite course (e.g., EPIDEM 2110) to facilitate self-registration. Alternatively, you may verify equivalency with the instructor of the GSPH prerequisite course at the time of registration.
- Advanced standing request forms ("Course Credits Accepted Form") are available in the Office of Student Affairs or in your department. Your advisor must sign the form and then submit it to Mary Derkach, Assistant Dean for Student Affairs. Please contact [Bernadette Foley](#) or [Mary Derkach](#), Office of Student Affairs, with questions on processing advanced standing requests.