

DEPARTMENT OF INFECTIOUS DISEASES AND MICROBIOLOGY
MPH-PCMI 2016 DEGREE CHECKLIST

Student Name & PS #: _____

Advisor: _____

REQUIRED CREDITS

42 credits (Total credits from required courses and electives: 45)

Note: Students cannot register for more than 15 credits in a semester

REQUIRED COURSES (consult [student handbook](#) for the suggested sequence of courses)

If a "C" is earned, the GSPH EPCC strongly recommends the student retake the course. The student **must** retake the course if a "D" or "F" is earned. A 3.0 cumulative GPA must be maintained.

Course Number	Course Name	Credits	Grade
BCHS 2509	Social and Behavioral Sciences and Public Health	3	
BCHS 2523	Public Health Program Planning, Implementation & Evaluation	3	
BIOST 2011	Principles of Statistical Reasoning	3	
EOH 2013	Environmental Health and Disease	3	
EPIDEM 2110	Principles of Epidemiology	3	
HPM 2001	Introduction to Leadership, Management and Policy for Public Health	3	
IDM 2007	Public Health Communicable Disease Practicum	3	
IDM 2021	Special Studies (thesis/essay writing)	3	
IDM 2032	Human Diversity and Public Health	2	
IDM 2034	Control and Prevention of HIV/AIDS	2	
IDM 2025	Microbiology Seminar (3 semesters required)	1	
		1	
		1	
IDM 2038	Prevention, Treatment, and Control of Global Infectious Diseases	3	
PUBHLT 2015	Public Health Biology	2	
PUBHLT 2016	Capstone: Problem Solving in Public Health	2	
PUBHLT 2025	Concepts & Methods in Global Health	2	
PUBHLT 2027	Transforming Global Health Education into Action	2	
PUBHLT 2022	Public Health Grand Rounds (2 semesters required)	0	

ELECTIVES (3 credits required) PIA course for the Center for GH requirements will count towards elective requirement

COURSE # _____ Course Title _____ Credits _____ Grade _____
 COURSE # _____ Course Title _____ Credits _____ Grade _____
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ADVISEMENT SESSIONS

First Year Advisement Sessions

- Session 1 Session 3
- Session 2 Session 4

Second Year Advisement Sessions

- September January
- October February
- November March
- December April

REQUIRED EVENTS

Poster presentation at Fall IDM Research Day

All except 1st year students

- Year 2 Year 4 (if applicable)
- Year 3 (if applicable)

Annual Department Fall Retreat

Each academic year you are enrolled

- Year 1 Year 3 (if applicable)
- Year 2

ESSAY/THESIS (consult [student handbook](#) for essay/thesis requirements)

Thesis/Essay Committee & Topic

- Establish an essay/thesis chairperson and committee with advisor
Adhere to Pitt Public Health [Committee Composition Rules](#)
- Complete the [Thesis/Essay Planning Form](#) and obtain appropriate signatures & copy to the IDM SS coordinator.
- Email advisor/director approved essay/thesis committee to IDM SS Coordinator for University approval

If completing a thesis:

Thesis Committee Meeting & Proposal Approval

- Schedule committee meeting with committee and advisor – contact IDM SS coordinator to reserve a room
- Submit thesis proposal to all committee members 2 weeks before 1st scheduled committee meeting
- Hold meeting

Thesis Writing

- Obtain IRB approval prior to study (if applicable)
- Develop a timeline for draft completion & communicate with advisor
- Send drafts and update advisor on thesis writing periodically throughout the writing process

Defend Thesis

- Organize a date/time all committee members can meet
- See IDM SS Coordinator to schedule a room for the agreed date/time
- Submit thesis to committee at least two weeks prior to defense date

Thesis Submission

- Submit electronic and bound paper version to IDM SS coordinator and faculty advisor no later than 1 week after the end of the semester
- Submit thesis electronically through [D-Scholarship](#)
- [Submit all other paperwork and satisfy requirements by deadlines](#)

If completing an essay:

Essay Committee Meeting – (Meet remotely if needed)

- Schedule meeting with essay reader(s) and advisor
- Submit abstract to all committee members 2 weeks before 1st scheduled committee meeting
- Hold meeting

Essay Writing

- Obtain IRB approval prior to study (if applicable)
- Develop a timeline for draft completion & communicate with advisor
- Send drafts and update advisor on essay writing periodically throughout the writing process
- Essay readers will review the essay, and student will obtain their signature on the [Report on Requirements Form](#)

Present Essay

- Present essay in the December or April MPH Journal club

Essay Submission

- Submit electronic copy to IDM SS coordinator and faculty advisor no later than 1 week after the end of the semester
- Submit essay electronically as a “Long Paper” through [D-Scholarship](#)
- [Submit all other paperwork and satisfy requirements by deadlines](#)