Present: Joyce Bromberger, Jane Clougherty, Robert Coulter, Mary Derkach, Patricia Documet, Eleanor Feingold, Candy Kammerer, Robin Leaf, Nayana Nagaraj, Anil Ojha, Wes Rohrer, and Varun Sharma

Absent: Cindy Bryce, David Finegold, and Ying Ding

The meeting was called to order at 1:31 p.m. by Candace Kammerer, Chair.

The September meeting minutes were approved.

**New Course, HPM XXXX, *Introduction to Health Care Compliance***
Tina Hershey (HPM) presented a new course. The course is intended for MHA students in HPM, as an introduction to health care compliance as an elective class. However, it will be open to other interested students.

**Action:** The course was approved pending a four minor modifications and/or additions to the course syllabus and/or course description.

**New Course, HPM XXXX, *Law in Public Health Practice***
Elizabeth Bjerke (HPM) presented a new course. The course was developed by Elizabeth as part of a Robert Wood Johnson grant/fellowship. This will be a multidisciplinary practice-based course with the School of Law. For each offering of the course a topic in need of research and policy development by the ACHD will be selected. There is not a pre-requisite course and it will be open to all MPH student.

**Action:** The course was approved pending three modifications to the course description and/or course syllabus.

**New Course, HPM XXXX *Public Health Systems: Legal, Economic, and Operational Foundations***
Wes Rohrer (HPM) presented this course for his colleague Maggie Potter (HPM). This new course will become the keystone of the revised MPH curriculum in HPM and will be a required course for all HPM MPH students. It will be open to other interested students in the school and offered once a year.

**Action:** The course was approved pending one modification on the course syllabus.

**Overview of African American Student Retention Symposium**
Any present committee members who attended the September 26th event, African American Student Retention Symposium Overview, were asked to apprise the committee on their take-aways, thoughts, and what breakout sessions they attended. Mary Derkach and Robin Leaf
attended this event. Mary noted that at the general session, where a panel of students spoke, the item that impacted her the most was how important it is for instructors, advisors, even school staff to notice students who are struggling and to reach out to them. Mary attended the Racial Differences in the College Classroom break-out session. While Robin attended the Diversity and Mentoring break-out session and noted that it was a refreshing eye-opening experience on the unconscious and unintentional stereotypes that we all have. She also noted that this session could provide a positive impact for our school. It was agreed that we should look into seeing if the presenter (Sheba Gittens, Student Support Specialist, Kenneth P. Dietrich School of Arts and Sciences) for this session would be willing to present this session to the faculty and staff.

**Self-study review at upcoming meeting**
Eleanor Feingold reminded the committee members that at the November meeting (11/13) a discussion and feedback session on the self-study text will take place.

**Update of the inaugural MPH Committee Meeting**
An update to the inaugural meeting was provided by Martha Terry, Chair of the MPH Committee. At this first meeting the committee elected Marta as its chair. The committee also discussed MPH practica, MPH competencies, and what the members would like to see the committee do and act upon. The committee will hold monthly meetings. The action items from each committee meeting will be placed on the My Public Health intranet site under Governance > MPH Committee. Martha will attend future EPCC meeting to provide updates and to bring forth any items needing EPCC approval or feedback.

**Overview of updates coming soon to CourseWeb/ BlackBoard & re-cap of Pitt’s BlackBoard Day**
Robin Leaf provided a brief re-cap of the September 12 BlackBoard Day sponsored by CIDDE. A handout in the meeting documents outlines major announcements and features coming soon to BlackBoard. Robin noted that the Teaching Tip in the Weekly Update has and will continue to feature new features in BlackBoard.

**Departmental alternate reps**
After a brief discussion, it is noted that all departments have an alternative representative selected to serve on the committee should the primary representative be unable to attend.

**Spring EPCC Meetings**
The spring meeting dates were agreed upon by those present. Following the meeting a confirmation e-mail will be sent to all committee members noting the spring meeting schedule (below).
January 8, 1:30-3:30 p.m., 110 Parran Hall
February 12, 1:30-3:30 p.m., 110 Parran Hall
March 5, 1:30-3:30 p.m., 110 Parran Hall
April 9, 1:30-3:30 p.m., 110 Parran Hall
May 14, 1:30-3:30 p.m., 110 Parran Hall

The meeting was adjourned at 3:15 p.m.

The next meeting is November 13, 1:30-3:30p.m., 110 Parran Hall.

The December meeting has been moved to Thursday, December 4 at 1:30-3:30 p.m. in room 110 Parran Hall.