

**Educational Policies and Curriculum Committee
Graduate School of Public Health
University of Pittsburgh
(11/18/10)**

The Independent Study Form Template was endorsed by the Educational Policies and Curriculum Committee (EPCC) in October 2010 for departmental use to document independent study courses and the outcomes produced by students.

The template may be customized for each department's use, though the information in this template are required items to be documented for each student and each term an independent study is completed. Departments are welcome to adapt the form to their needs by adding any additional pertinent items.

This template will be made available in Word format on the GSPH Intranet > Faculty & Staff in both the Faculty Forms and Templates and the Staff – Important Documents areas. For the liaison staff in the departments, the template will be placed in the shared drive (H:\DeptLiaisonsShare).

When the number of credit(s) are being established for each student completing an independent study, please ensure that University guidelines are followed.

The original completed form is to be kept in the student's departmental folder. A copy of the completed form is to be submitted to the Office of Student Affairs for filing in the student's school folder.

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Independent Study Form / Department:

INDEPENDENT STUDY FORM

Student Name: _____ PS ID: _____

Semester (Code): _____ (____) Course Number: _____ Credits: _____

Grade Option: _____ Expected Date of Completion: _____

Objective: _____

Deliverable(s): _____

Student Signature: _____

Independent Study Course Faculty Name: _____

Independent Study Course Faculty Signature: _____

Check if the Independent Study Course Faculty is Faculty Advisor to the Student

Faculty Advisor Name: _____

Faculty Advisor Signature: _____

NOTE: The original form is to be kept in the student's departmental folder. A copy is to be submitted to the Office of Student Affairs for filing in the student's school folder.

All items on this form are REQUIRED to be documented for students completing independent study course(s). Additional standards, expectations, or descriptions of the use of independent study course(s) is at the discretion of individual departments to provide for their students and/or faculty.

This form was adapted from the BCHS Master's Program Independent Study Pre-Registration Form