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<th>Committee Name</th>
<th>Statement of Charge</th>
<th>Committee Composition</th>
<th>Committee Members</th>
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| Faculty Appointment, Promotion, and Tenure Committee (FAPTC) | • Maintain documentation of all policies and procedures guidelines or criteria that relate to all faculty level appointments, promotions, and tenure decisions and assure the faculty have access to this documentation.  
• Update the FAPTC Operations Manual as appropriate, with full review and approval at least every five years or when major changes in GSPH or University policy occur.  
• Assure that all Graduate School of Public Health criteria for appointment, promotion, or tenure incorporate and/or are consistent with University policies and procedures.  
• Maintain guidelines for discussion and voting within the committee which appropriately take into account conflict of interest and other ethical considerations.  
• Upon request by the Dean or Department Chair provide informal advice on proposed faculty actions prior to formal review of individual for primary appointment, promotion, or tenure.  
• Review and recommend actions to the Dean and Graduate School of Public Health Council on all Graduate School of Public Health primary faculty appointments, promotions, and tenure.  
• Review and recommend actions to the Dean and Graduate School of Public Health Council on all secondary, adjunct, and emeritus faculty appointments.  
• Review and recommend actions to the Dean and Graduate School of Public Health Council on award of honorary degrees or other University recognition.  
• Review and recommend actions to the Dean and Graduate School of Public Health Council on appointments to the graduate faculty.  
• Provide oversight to assure full compliance with all guidelines regarding diversity and equal opportunity in faculty recruitment and appointment.  
• Review and recommend actions relating to promotion and tenure.  
• Review and recommend actions relating to faculty appointments and promotions, with regular meetings on a monthly basis, or more frequently as needed. Requests for appointments at the rank of Assistant Professor or below may be circulated to the committee for a prior vote without meeting.  
• The FAPTC Chair shall make regular oral reports to the Graduate School of Public Health Council and provide a report summarizing its activities at least once each year at the School-wide faculty meeting. | Two faculty members elected by each department’s faculty and the Associate Dean for Faculty Affairs.  
All members will be at the rank of Associate Professor or above with at least six members having the rank of Professor and at least six members having tenure.  
None of the elected faculty can be a Department Chair.  
The Associate Dean for Faculty Affairs will serve as Vice Chair, coordinating activities with the Dean's office. | Jessica Burke, BCHS  
Tiffany Gary-Webb, BCHS  
Gary Marsh, BIOST  
Abdus Wahed, BIOST  
Aaron Barchowsky, EOH  
George Leikauf, EOH  
Maria Brooks, EPIDEM  
Evelyn Talbott, EPIDEM  
Howard Degenholtz, HPM  
Margaret Potter, HPM  
Susanne Gollin, HUGEN  
Dan Weeks, HUGEN  
Larry Kingsley, IDM  
Tony Silvestre, IDM |
| Educational Policies and Curriculum Committee (EPCC) | • Establish academic policies and procedures for the Graduate School of Public Health.  
• Maintain and make available to all faculty the policies and procedures document that contains the guidelines or criteria that relate to GSPH educational or curriculum matters.  
• Update the policies and procedures document, as appropriate, with full review and re-approval at least every five years or when major changes in GSPH or University policy occur.  
• Review and recommend action to GSPH Council on all curriculum changes.  
• Assist the Dean and Associate Dean for Student Affairs and the Associate Dean for Education in the integration and coordination of the School's curriculum.  
• Review and evaluate the School's educational courses and programs; core curriculum subcommittee of the EPCC also reviews and evaluates the School-wide core curriculum.  
• Make recommendations to the GSPH Council on the implementation of educational policies.  
• Review student academic performance three times annually; student representatives will be excused from these meetings.  
• Establish and interpret admissions policies.  
• Form ad hoc subcommittees, as may be necessary, to accomplish its charge effectively. Chairpersons of subcommittees normally should be members of EPCC but members of subcommittees can be drawn from the faculty at large.  
• Meet on a monthly basis, or more often as necessary, to accomplish its charge. Interim meetings may be called at any time by the Chairperson or on request of three or more members or at request of GSPH Council.  
• Provide feedback and consultative services to Office of Student Affairs regarding recruitment and admissions practices, and other functions conducted by Office of Student Affairs.  
• Make regular oral reports to the GSPH Council and provide a report summarizing its activities at least once each year at the School-wide faculty meeting. | One elected faculty member from each department.  
• The Associate Deans for Student Affairs and Education (non-voting).  
• The Assistant Dean for Student Affairs (non-voting).  
• The Director of the MMPH Program (non-voting).  
• Four representatives (two primary, voting members and two alternate members) of the GSPH Student Body, two at the doctoral and two at the master’s level.  
• Educational Programs Coordinator (non-voting and staff support).  
• Faculty members are elected by each department and student members are selected annually by the GSPH Student Body which organized by the Assistant Dean for Student Affairs. | Patricia Document, BCHS  
Ying Ding, BIOST  
Jane Clougherty, EOH  
Joyce Bromberger, EPIDEM  
Wes Rohrer, HPM  
Candace Kammerer, HUGEN  
Yue Chen, IDM  
Student representatives  
Robert Coulter, primary, BCHS  
Nayana Nagaraj, alternate, EPIDEM  
Elizabeth Rodgers, alternate, EPIDEM  
Varun Sharma, primary, HPM |
| Planning and Budget Policies Committee (PBPC) | The PBPC is composed of one elected faculty member from each department, one elected Department Chair, Director of Budget and Finance, and one student representative elected annually by the Pitt Public Health Student Body. The Assistant Dean for Administration and Finance and the Departmental Administrators are ex-officio, non-voting members. | Charles Rinaldo, Chairs
Representative, IDM
Mark Friedman, BCHS
Jeanine Buchanich, BIOST
Phoutone Keohavung, EOH
Anthony Fabio, EPIDEM
Yuting Zhang, HPM
Robin Grubs, HUGEN
David Rowe, IDM
Student representatives
Adam Lonigro, primary, HPM
Winfred Frazier, alternate, HPM |
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<td>• Maintain and distribute to all faculty the charges and standard operating procedures (SOP) for planning and budgetary matters.</td>
<td>• Provide advice to the Dean and GSPH Council on issues which have financial implications for the expenditure of University transfer, endowment, and RDF return to the School. Issues include creation of new educational programs, termination of educational programs, decreases in funding streams, changes in major research initiatives which could impact the RDF allocations, expenditure of funds allocated for capital improvement and others.</td>
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<td>• Updated the charges, with full review and re-approval at least every five years or when major changes in GSPH or University policy occur.</td>
<td>• Review and make recommendations to the Dean and GSPH Council on proposed reallocation of funds among departments.</td>
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<td>• Develop and recommend to the GSPH Council equitable policies and procedures for allocation of University transfer funds, endowment and research development funds (RDF) taking into account the academic programs and appropriate balance between hard and soft money sources.</td>
<td>• Represent the faculty of the GSPH in the University of Pittsburgh planning and budgeting process.</td>
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<td>• Provide advice to the Dean and GSPH Council concerning GSPH planning and budgeting matters.</td>
<td>• Provide advice to the Dean and GSPH Council on issues which have financial implications for the expenditure of University transfer, endowment, and RDF return to the School.</td>
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<td>• Meet on a monthly basis, or more often as necessary to accomplish its charge. Interim meetings may be called, at any time, by the Chairperson or at request of three or more members or at request of GSPH Council.</td>
<td>• Form ad hoc subcommittees as may be necessary, to accomplish its charge effectively.</td>
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<td>• Form ad hoc subcommittees as may be necessary, to accomplish its charge effectively.</td>
<td>• Make regular oral reports to the GSPH Council and provide a report summarizing its activities at least once each year at the School-wide faculty meeting.</td>
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<td>Faculty Diversity Committee (FDC)</td>
<td>One elected faculty member from each department&lt;br&gt;Director of the Center for Health Equity&lt;br&gt;One student representative of the GSPH student body</td>
<td>Christopher Keane (BCHS)&lt;br&gt;Yong Seok Park (BIOST)&lt;br&gt;Rada Koldamova (EOH)&lt;br&gt;Emma Barinas-Mitchell (EPIDEM)&lt;br&gt;Tina Hershey (HPM)&lt;br&gt;Ryan Minster (HUGEN)&lt;br&gt;Ernesto Marques (IDM)</td>
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<td>• Identify and implement a broad range of activities directed to increasing faculty diversity.&lt;br&gt;• Work with the FAPTC to assure appropriate processes are in place for enhancing diversity in faculty recruitment, promotion, and award of tenure.&lt;br&gt;• Liaise with the Center for Health Equity in matters relating to faculty diversity.&lt;br&gt;• Meet on a monthly schedule, or more often as necessary, to accomplish its charge. Interim meetings may be called at any time by the Chairperson or at request of three or more members or at request of GSPH Council.&lt;br&gt;• Form ad hoc subcommittees as may be necessary to accomplish its charge effectively.&lt;br&gt;• Make regular oral reports to the GSPH Council and provide a report summarizing its activities at least once each year at the School-wide faculty meeting.&lt;br&gt;• Before a department initiates a new search or appointment, an FDC member will meet with the chair of the faculty search committee on an as needed basis to discuss recruitment strategies.&lt;br&gt;• The FDC department representative will meet with his/her department chair annually to discuss recruitment strategies based on the Pitt Public Health goals regarding faculty diversity.</td>
<td>All individuals with a primary appointment at the GSPH are voting members of the GSPH Faculty Senate. The FSEC officers are the President-elect, President, and Past President of the Faculty Senate.</td>
<td>Gerald Barron, FSEC past president&lt;br&gt;Jeremy Martinson, FSEC president&lt;br&gt;Tom Songer, FSEC president-elect</td>
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<td>Faculty Senate Executive Committee (FSEC)</td>
<td>All individuals with a primary appointment at the GSPH are voting members of the GSPH Faculty Senate. The FSEC officers are the President-elect, President, and Past President of the Faculty Senate.</td>
<td>Gerald Barron, FSEC past president&lt;br&gt;Jeremy Martinson, FSEC president&lt;br&gt;Tom Songer, FSEC president-elect</td>
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<td>• Represent the faculty on all matters as presented to the GSPH Council and the School.&lt;br&gt;• Develop and maintain the slate of candidates for all elected positions within the FSEC, the GSPH Council, and the Standing Committees of the GSPH Council.&lt;br&gt;• Oversee the annual elections of faculty members to fill the elected positions within the FSEC, the GSPH Council, and the Standing Committees of the GSPH Council.&lt;br&gt;• Communicate the results of the GSPH elections and other information relevant to the governance of the GSPH, the academic environment, or quality of life of the faculty.&lt;br&gt;• Report on activities of the GSPH Council to the full Faculty Senate at least once in the fall and spring term.&lt;br&gt;• Convene at least two meetings of the full Faculty Senate each school year, one each in the fall and spring terms.&lt;br&gt;• Undertake other activities that the President of the Faculty Senate deems pertinent to the welfare of the GSPH faculty.</td>
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Graduate School of Public Health Council

- Serve as an advisory body to the Dean in matters of planning and setting of overall priorities and objectives for the school.
- Review the mission statement and goals of the school. As part of this review, Council will consider the effectiveness of the existing measures and make recommendations concerning revision of these measures or development of new measures.
- Oversee the activities of the standing committees of the school.
- Review and approve motions for the creation of or changes to policies and procedures of the school governance or academic program subject to final approval by the Dean.
- Prepare and bring to the general faculty, in the form of a motion, issues that require action by the entire faculty senate.
- Respond to the needs of the faculty and the school. Meet on a regular monthly schedule. Form ad hoc subcommittees as may be necessary to accomplish its charge effectively.

Voting Members where (A) means appointed and (NA) means non-appointed:
- Past President, President, and President-elect of the Faculty Senate Executive Committee (NA),
- Four Standing Committee Chairpersons, (NA),
- Additional Members-at-Large of the GSPH Faculty Senate (NA) may be reasonably added from time to time to enable the non-appointed (NA) members of Council with vote to equal the appointed (A) members of Council with vote. Although this is desired, it is not required since all voting members of Council are faculty and members of the GSPH Faculty Senate.

Department Chairpersons (A)
- Associate Dean for Education (A)

Non-voting Members:
- Dean (A)
- Senior Associate Dean (A)
- Associate Dean for Faculty Affairs (A)
- Associate Dean for Public Health Practice (A)
- Associate Dean for Public Policy (A)

Gerald Barron, FSEC past president, HPM
Jeremy Martinson, FSEC president, IDM
Tom Songer, FSEC president-elect, EPIDEM
Tony Fabio, PBPC chair, EPIDEM
Candy Kammerer, EPCC co-chair, HUGEN
Wes Rohrer, EPCC co-chair, HPM
Tina Batra Hershey, FDC co-chair, HPM
Ernesto Marques, FDC co-chair, IDM
Dan Weeks, FAPTC chair, HUGEN
Lawrence Kingsley, at-large member, IDM
Rada Koldamova, at-large member, EOH
Steve Albert, Chair, BCHS
Sally Morton, Chair, BIOST
Anne Newman, Chair, EPIDEM
Bruce Pitt, Chair, EOH
Charles Rinaldo, Chair, IDM
Mark Roberts, Chair, HPM
Associate Dean for Research (A)  
Associate Dean for Student Affairs (A)  
Assistant Dean for Administration and Finance (A)  
One student representative of the GSPH Student Body (NA)

The Chairperson of the GSPH Council will be the Dean and the Vice Chairperson will be the President of the Faculty Senate. Quorum for the GSPH Council will equal 50 percent of the voting membership.

Dietrich Stephan, Chair, HUGEN  
Don Burke, Dean  
Eleanor Feingold, Senior Associate Dean and Associate Dean for Education  
Cindy Bryce, Associate Dean for Student Affairs  
Jane Cauley, Associate Dean for Research  
Ron Voorhees, Associate Dean for Public Health Practice  
George Huber, Associate Dean for Public Policy  
Todd Reinhart, Associate Dean for Faculty Affairs  
Renae Brinza, Assistant Dean for Administration and Finance  
Student representative
R. Tyler Rubright, EOH