# Career Services
## Fall 2014 Schedule

**Register in advance** via Pitt Bridges (pittbridges.experience.com)
or on Facebook (www.facebook.com/GSPHCareers).

All workshops are in 109 Parran Hall unless otherwise noted.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 4</td>
<td>Introduction to Pitt Public Health Career Services</td>
<td>11 am – 12 pm</td>
<td>for new students and inquiring minds</td>
</tr>
<tr>
<td>September 9</td>
<td>Introduction to Pitt Public Health Career Services</td>
<td>10 – 11 am</td>
<td>for new students and inquiring minds (repeat session)</td>
</tr>
<tr>
<td>September 10</td>
<td>Presidential Management Fellowship Program (PMF) (Posvar Hall, Room 3800)</td>
<td>12 – 1 pm</td>
<td>join us to learn about this terrific fellowship opportunity!</td>
</tr>
<tr>
<td>September 17</td>
<td>Networking &amp; How to Work a Job Fair</td>
<td>9 – 10 am</td>
<td>prepare for the upcoming career fair!</td>
</tr>
<tr>
<td>September 24</td>
<td>Pitt Fall Career Fair (Petersen Events Center)</td>
<td>11 am – 4 pm</td>
<td>career fair is open to all Pitt students, but there will be a separate booklet for Pitt Public Health students to identify which employers are best for them.</td>
</tr>
<tr>
<td>October 8</td>
<td>2015 PMF Application Information Session (Online)</td>
<td>1:30-3:30 pm</td>
<td>attend this online question and answer session to ask questions about the 2015 PMF application cycle. Go to <a href="http://opm.adobeconnect.com/pmfapplicantchat/">http://opm.adobeconnect.com/pmfapplicantchat/</a> and “Enter as Guest”.</td>
</tr>
<tr>
<td>October 9</td>
<td>Information Session: Opportunities at the Allegheny County Department Of Human Services</td>
<td>9 – 10 am</td>
<td>learn more about the DHS Local Government Student Case Competition, the Scholars and Fellows in Local Government Program, and other exciting opportunities available through the DHS.</td>
</tr>
<tr>
<td>October 10</td>
<td>Resume &amp; Cover Letter Basics: Your Marketing Tools!</td>
<td>10 – 11:30 am</td>
<td>learn how to sell yourself with these crucial tools</td>
</tr>
<tr>
<td>October 16</td>
<td>Interview Essentials</td>
<td>1:30 – 2:30 pm</td>
<td>how to be well prepared for that next interview</td>
</tr>
<tr>
<td>October 23</td>
<td>Global Health Careers Workshop</td>
<td>11 am – 12 pm</td>
<td>joint presentation with the Center for Global Health</td>
</tr>
<tr>
<td>November 4</td>
<td>The Academic Interview</td>
<td>2 – 3 pm</td>
<td>advice on how best to showcase your talents for a faculty position. Featuring Dr. Tiffany Gary-Webb, associate professor of Epidemiology and Behavioral and Community Health Sciences.</td>
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<tr>
<td>November 14</td>
<td>From CV to Resume: Preparing for Careers Outside of Academia</td>
<td>10 – 11:30 am</td>
<td>are you a doctoral student considering positions outside academia? Join us to learn more!</td>
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<tr>
<td>November 15-19</td>
<td>APHA Annual Meeting (New Orleans, LA)</td>
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<tr>
<td>December 11-12</td>
<td>Mock Interview Sessions (114 Parran)</td>
<td></td>
<td>Joan Anson will be available for mock interviews on these days from 9 a.m. to noon. You must sign up in advance by emailing her at <a href="mailto:anson@pitt.edu">anson@pitt.edu</a> and requesting a half-hour time slot.</td>
</tr>
</tbody>
</table>
Pitt Public Health Career Services
Spring 2014 Workshops

Register in advance via Pitt Bridges (pittbridges.experience.com)
or on Facebook (www.facebook.com/GSPHCareers).
All workshops are in 109 Parran Hall unless otherwise noted.

January 7
Information Session: The Schweitzer Fellowship Program
noon – 1 pm: Learn about Schweitzer with Joan Haley, Pittsburgh Program Director

January 9
Seeking Careers Outside of Academia: The Write Stuff
3 – 5 pm: S100 BST
This workshop will reveal and explore strategies used to effectively prepare and market oneself to those in industry, government and non-profit organizations.

January 16
Pitt Public Health Career Services: What’s There for Me?
10 – 11 am: for new students and inquiring minds

January 22 – 23
Extended Walk-In Hours for Resume Review
Wednesday 2 – 6 pm & Thursday 9 am – noon: 114 Parran Hall
Get your resume ready for the alumni networking breakfast!

February 6
Networking & Preparing Your One-Minute Commercial
4 – 5 pm: Not sure what to say at the alumni networking breakfast? We can help!

February 7
Networking & Preparing Your One-Minute Commercial (repeat)
2 – 3 pm: Not sure what to say at the alumni networking breakfast? We can help!

February 13
Alumni Networking Breakfast
8 – 10 am: Pitt Public Health Commons
A meet & greet for Pitt Public Health students and alumni; registration info coming soon.

February 18–19
Pitt Spring Fair
10 am – 3 pm: William Pitt Union
2/18 is the Non-Technical Day, 2/19 is the Technical Day
Hosted by Pitt’s Career Development and Placement Assistance Office; graduate students are welcome to attend

March 7
Hopkins School of Public Health Career Fair
10 am – 3 pm: Bloomberg School of Public Health Building (615 N. Wolfe St., Baltimore)
This career fair is free and open to Pitt Public Health students. For more information, visit http://www.jhsph.edu/offices-and-services/career-services/events/career-fair/

March 25
Interview Essentials
3 – 4 pm: how to prepare for those upcoming interviews!

April 2 – 3
Mock Interviews*
Joan Anson will be available for mock interviews these days. You must sign up in advance by emailing anson@pitt.edu and requesting a half-hour time slot.
Career Services
Fall 2013 Schedule

Register in advance via Pitt Bridges (pittbridges.experience.com) or on Facebook (www.facebook.com/GSPHCareers).

All workshops are in 109 Parran Hall unless otherwise noted.

<table>
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<tr>
<th>Date</th>
<th>Event Description</th>
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<tr>
<td>September 3</td>
<td>Pitt Public Health Career Services: What’s There For Me? noon – 1 pm; for new students and inquiring minds</td>
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<tr>
<td>September 10</td>
<td>LinkedIn for Beginners 10 – 11 am; learn what LinkedIn has to offer</td>
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<tr>
<td>September 17</td>
<td>Resume &amp; Cover Letter Basics 1 – 2:30 pm; learn how to sell yourself with these crucial tools</td>
</tr>
<tr>
<td>September 20</td>
<td>Networking &amp; How to Work a Job Fair 11 am – noon; prepare for the upcoming career fair!</td>
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</table>
| September 25  | Pitt Fall Career Fair 11 am – 4 pm; Petersen Events Center  
This fair is open to all Pitt students, but there will be a separate booklet for Pitt Public Health students to identify which employers are best for them. There will also be a special networking event for graduate students only, which will take place in the Coaches Corner from 1 – 4 pm. |
| October 2     | Making the Most of LinkedIn (for Advanced Users) 9 – 10 am; how LinkedIn can help you network and find a job |
| October 2     | Local Government Case Competition Info Session 10:30 – 11:30 am; learn about the Allegheny County Dept of Human Services’ annual interdisciplinary competition |
| October 17    | The CV: Your Academic Marketing Tool 2 – 3 pm; learn how to construct a curriculum vitae |
| October 25    | Taking Charge of Your Internship & Practicum Experience 10 – 11 am; advice for how to make your experience work for you |
| November 2-7  | APHA & ASPH Annual Meeting (Boston, MA) |
| November 12   | Interview Essentials (A731 Crabtree Hall) 10 – 11 am; how to prepare for and ace an interview |
| November 13   | Global Health Careers Workshop 9 – 10 am; a joint presentation with the Center for Global Health |
| December 3 & 4| Mock Interview Sessions*  
*Joan Anson will be available for mock interviews these days. You must sign up in advance by emailing anson@pitt.edu and requesting a half-hour time slot. |
### Pitt Public Health Career Services
#### Spring 2013 Workshops

<table>
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<tr>
<th>Date</th>
<th>Event</th>
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<tr>
<td>January 11 (Friday)</td>
<td>Introduction to Career Services &amp; GSPHFutures</td>
<td>For new students and inquiring minds, noon – 1 pm, 109 Parran Hall</td>
</tr>
<tr>
<td>January 24 (Thursday)</td>
<td>Making the Most of LinkedIn (for Advanced Users)</td>
<td>10 – 11:30 am, 109 Parran Hall</td>
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<tr>
<td>February 1 (Friday)</td>
<td>Career Opportunities in Toxicology</td>
<td>11 am – noon, 5th floor Bridgeside Point Conference Room</td>
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<tr>
<td>February 5 (Tuesday)</td>
<td>Resumania</td>
<td>Bring yourself AND your resume!, 5 – 6 pm, 109 Parran Hall</td>
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<tr>
<td>February 7–8</td>
<td>ASPH Virtual Career Fair</td>
<td>See <a href="http://publichealth.careereco.net">http://publichealth.careereco.net</a> for full details</td>
</tr>
<tr>
<td>February 12 (Tuesday)</td>
<td>Networking &amp; How to Work a Job Fair</td>
<td>5 – 6 pm, 109 Parran Hall</td>
</tr>
<tr>
<td>February 14 (Thursday)</td>
<td>Anatomy of a C.V.</td>
<td>10 – 11 am, 109 Parran Hall</td>
</tr>
<tr>
<td>February 19–20</td>
<td>Pitt Spring Fair</td>
<td>2/19 is the Technical Day, 2/20 is the Non-Technical Day, Hosted by Pitt's Career Development and Placement Assistance Office</td>
</tr>
<tr>
<td>March 1 (Friday)</td>
<td>Preparing for the Academic Interview</td>
<td>11:30 am – 1 pm, 109 Parran Hall</td>
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<tr>
<td>March 6 (Wednesday)</td>
<td>How to Organize a Job Campaign</td>
<td>5 – 6 pm, 109 Parran Hall</td>
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<tr>
<td>March 25 (Monday)</td>
<td>Government &amp; Non-Profit Career Expo</td>
<td>Career fair co-hosted by Duquesne University, University of Pittsburgh, and Carnegie Mellon University. 11 am – 3 pm, Power Center Ballroom, Duquesne University</td>
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<tr>
<td>March 26 (Tuesday)</td>
<td>Interview Essentials &amp; Telephone Interviews</td>
<td>5 – 6 pm, 109 Parran Hall</td>
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<tr>
<td>April 11 (Thursday)</td>
<td>Mock Interviews*</td>
<td>Please email <a href="mailto:anson@pitt.edu">anson@pitt.edu</a> to set up your interview in advance. 9 am – noon, 110 Parran Hall</td>
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Please [register in advance](#) via GSPHFutures (gsphfutures.experience.com) or on Facebook ([www.facebook.com/GSPHCareers](http://www.facebook.com/GSPHCareers)).
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All workshops are in 109 Parran Hall unless otherwise noted.

<table>
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<tr>
<th>Date</th>
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| September 5 & 6 (Wed & Thurs) | Pitt Public Health Career Services: What’s There For Me?  
9/5: 5 – 6 pm; for new students and inquiring minds  
9/6: noon – 1 pm; for new students and inquiring minds (repeat session) |
| September 7 (Fri) | The Presidential Management Fellowship Program  
noon – 1 pm; with Kim Butler, PMF Fellow and Pitt Public Health alumna |
| September 13 (Thurs) | LinkedIn for Beginners  
noon – 1 pm; learn what LinkedIn has to offer |
| September 14 (Fri) | Resumania!  
9 – 11 am; bring yourself and your resume for tips, guidance & critique |
| September 20 (Thurs) | Making the Most of LinkedIn (for Advanced Users)  
noon – 1 pm; how LinkedIn can help you network and find a job |
| September 26 (Wed) | Blue Cross Blue Shield of Michigan Information Session  
3 – 4 pm; with Scott Roberts and Pitt Public Health alumna Ji Song |
| September 27 (Thurs) | Anatomy of a CV  
noon – 1 pm; learn what to include in your CV |
| October 3 (Wed) | Global Health Careers Workshop  
2 – 3 pm; a joint presentation with the Center for Global Health |
| October 4 (Thurs) | Cover Letters: The Good, the Bad, and What Works!  
noon – 1 pm; how to write a cover letter |
| October 10 (Wed) | Networking & How to Work a Job Fair  
5 – 6 pm; networking & the job fair process explained |
| October 12 (Fri) | Pennsylvania Public Health Association Conference  
Time TBA; Marriott City Center Hotel, Pittsburgh |
| October 15 (Mon) | .GOV: Federal Career Fair Hosted by Pitt & CMU  
11 am – 4 pm; Carnegie Mellon University, Rangos Ballroom |
| October 25 (Thurs) | Career Opportunities in Toxicology  
noon – 1 pm; Bridgeside Point Conference Room |
| October 26 (Fri) | Preparing for the Academic Interview  
noon – 1 pm; tips and tools for preparing yourself and your application |
| October 27-31 | APHA & ASPH Annual Meeting (San Francisco, CA) |
| November 28 (Wed) | Telephone Interviews  
5 – 6 pm; join us to learn valuable tips for phone interviewing |
| November 30 (Fri) | Mock Interview Sessions*  
9 am – noon; *appointment required, email anson@pitt.edu if interested |
| December 6 (Thurs) | Information Session: The Schweitzer Fellowship Program  
noon – 1 pm; with Joan Haley, Pittsburgh Program Director |
| December 13 (Thurs) | Coffee and Open Chat with Career Services Staff  
9 am – noon; drop in to discuss your job search, resume, or career plan! |
Register in advance through your GSPH Futures account, http://gsphfutures.experience.com. Can’t access your account? Contact Sonja Lane at lanes@pitt.edu.

January 10 (Tuesday) Introduction to Career Services & GSPHFutures
For new students and inquiring minds
12–1 pm, 109 Parran Hall

January 24 (Tuesday) How to Organize a Job Campaign
5–6 pm, 109 Parran Hall

January 25 (Wednesday) In Brief: Resumes and Cover Letters
5–6 pm, 109 Parran Hall

January 31 (Tuesday) Resumes/CVs: What’s the Difference?
12–1 pm, 109 Parran Hall

January 31 (Tuesday) Resumes/CVs: What’s the Difference? (repeat session)
5–6 pm, 109 Parran Hall

February 7 (Tuesday) Networking & How to Work a Job Fair
12–1 pm, 109 Parran Hall

February 7 (Tuesday) Networking & How to Work a Job Fair (repeat session)
5–6 pm, 109 Parran Hall

February 9–10 ASPH Virtual Career Fair
See http://publichealth.careereco.net for full details

February 14 (Tuesday) Civil Service Employment Opportunities
12–1 pm, 109 Parran Hall

February 23 (Thursday) Making the Most of LinkedIn
5–6 pm, A622 Crabtree

February 29 (Wednesday) .ORG (campus wide)
Hosted by Carnegie Mellon University, the University of Pittsburgh, Duquesne University, Point Park University & the Forbes Funds
10:30 am–3 pm, Rangos Ballroom, University Center, Carnegie Mellon

March 14 (Wednesday) Alumni Career Speaker Series: Daniel Fitzhenry
Intermittent Deputy Unit Commander, US DHHS/Preparedness & Response
5–6 pm, 109 Parran Hall

March 15 (Thursday) Employment Opportunities at the University of Pittsburgh
11 am–12 pm, 109 Parran Hall

March 27 (Tuesday) Information Session: AAAS Science & Technology Policy Fellowships
10–11 am, 309B Parran Hall

March 28 (Wednesday) Peace Corps Virtual Information Session
6–7 pm, 109 Parran Hall

April 11 (Wednesday) Interview Essentials
5–6 pm, 109 Parran Hall
Career Services

2011 Fall Workshops

Register in advance through your GSPHFutures account, www.gsphfutures.experience.com. Can't access your account? Contact Joan Anson at anson@pitt.edu.

August 31 (Wednesday)  On-Campus Student Employment Fair (campus-wide)
10 a.m.–2 p.m., William Pitt Ballroom

September 6 (Tuesday)  Introducing GSPH Career Services and GSPHFutures: Your Link to Training and Employment Opportunities
Noon–1 p.m., 109 Parran Hall

September 7 (Wednesday)  Presidential Management Fellowship Program
with Kim Butler, management intern (GSPH alum)
1–2 p.m., A215 Crabtree Hall

September 7 (Wednesday)  Introducing GSPH Career Services and GSPHFutures: Your Link to Training and Employment Opportunities (repeat session)
5–6 p.m., 109 Parran Hall

September 20 (Tuesday)  Resume Workshop for Masters Students
Noon–1 p.m., 109 Parran Hall

September 28 (Wednesday)  Pitt Fall 2011 Career Fair (campus-wide)
10 a.m.–3 p.m., Petersen Event Center

September 28 (Wednesday)  Resume Workshop for Masters Students
4:30–5:30 p.m., A622 Crabtree Hall

October 5 (Wednesday)  Cover Letters 101
Noon–1 p.m., 109 Parran Hall

October 5 (Wednesday)  Cover Letters 101 (repeat session)
5–6 p.m., 109 Parran Hall

October 11 (Tuesday)  Federal Careers: Competing for U.S. Government Jobs
with George Buck, executive director, Federal Executive Board
Noon–1 p.m., 109 Parran Hall

October 19 (Wednesday)  Peace Corps Information Session with Jonnett Maurer
Co-sponsored by Center for Global Health, GSPH Global Health Certificate
5–6 p.m., 109 Parran Hall

October 29–November 2  American Public Health Association Annual Meeting (APHA)
Washington, D.C.

November 7 (Monday)  Using Social Media to Develop Your Job Campaign
with Shannon Brenner, career counselor, GSPIA
Noon–1 p.m., A719 Crabtree Hall

November 9 (Wednesday)  Gov Career Fair
Sponsored by Pitt, Carnegie Mellon, and Duquesne universities
10 a.m.–3 p.m., William Pitt Union

November 14 (Monday)  Telephone Interviews/Interview Essentials
Noon–1 p.m., 109 Parran Hall

November 18 (Friday)  Telephone Interviews/Interview Essentials (repeat session)
Noon–1:30 p.m., 109 Parran Hall

December 5 (Monday)  The Academic Interview
Noon–1 p.m., A719 Crabtree Hall

December 14 (Wednesday)  Information Session: The Schweitzer Fellowship Program
Noon–1 p.m., 110 Parran Hall